



**STRIVE COLLEGIATE ACADEMY CHARTER SCHOOL**  
**LITERACY • LEADERSHIP • PERSONALIZED LEARNING**

**STRIVE Collegiate Academy Board of Director's Board Retreat Meeting**

Thursday, September 22, 2016 – 6:00PM – 8:00PM

This meeting will be held at STRIVE Collegiate Academy, 3055 Lebanon Pike, Suite 300

**Vision:**

STRIVE Collegiate Academy will cultivate college-ready high school graduates who will achieve post-secondary success and become leaders in their communities, Nashville, and beyond.

**Mission:**

At STRIVE Collegiate Academy, our mission is to prepare middle school students for success in high school, college, and career. We will achieve this by empowering each student with a literacy-based curriculum aligned across all content areas in the culture that encourages leadership, virtue, and excellence as the foundation for success in all of their endeavors.

**I. Call To Order and Roll Call**

**2 min**

<b><u>Board Member</u></b>	<b>Present   Absent</b>	
Peter Deming, Treasurer	_____	_____
Scott Emerson	_____	_____
Sarah Ezzell, Secretary	_____	_____
Thiru Illanchelian	_____	_____
Desiree O'Neill,	_____	_____
Derrick McKissack	_____	_____
Justin Owen, Vice Chair	_____	_____
Anna Richardson	_____	_____
Joseph Williams, Chairman	_____	_____
LaKendra Butler, Founder & Executive Director	_____	_____
Joshua Nunnally, Director of Operations	_____	_____
Monica Santoyo, Office Manager	_____	_____

**II. Review and Approval of August Minutes and Today's Agenda**

**III. Board Reports**

<b>Finance Committee Report</b>	<b>Board Action</b>	<b>Owner</b>	<b>Time</b>
A. Financial Update	Providing Information	EdTec	25 min
B. Audit Update: I have a call with Squarmilner to discuss the status of our audit.	Providing Information	LaKendra	
C. Finance Committee Meeting Dates	Board Discussion & Calendar Update	Peter	5 min

<b>Questions I don't want to forget....</b>	<b>Thoughts/Ideas I would like to add...</b>
1. Please review the financial report and create any questions.	1. Please present any ideas for finance here, but ideas for recruiting more students in a later section.

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<b>Facility Committee Report</b>	<b>Board Action</b>	<b>Owner</b>	<b>Time</b>
A. Options Review A. Two Rivers Fellowship Church: I am still waiting on the church to respond regarding a cohabitation option, and hopefully, I will hear from them by the end of Friday. B. Other Options & Next Steps	Providing Information	Scott	15 min

<b>Questions I don't want to forget....</b>	<b>Thoughts/Ideas I would like to add...</b>
1. What questions do you have regarding cohabitating with the church? 2. What ideas come to mind in regards to a new facility option? 3. What are the top needs you think we need to consider as we are looking for a new location?	

<b>Development Committee Report</b>	<b>Board Action</b>	<b>Owner</b>	<b>Time</b>
A. Current State and Next Steps	Providing Information	Sarah Ann	15 min
B. Third Thursday Sign-Up		Joseph	

<b>Questions I don't want to forget....</b>	<b>Thoughts/Ideas I would like to add...</b>
1. We need to finalize our Development plan that aligns to our Goal, would you be willing to help? 2. What are other ideas we should consider as we build our development plan? 3. Have you signed up for Third Thursday? 4. We discussed marketing ideas and needs for the Board, but what are the key documents every Board member should have to help promote STRIVE?	<b>Some simple documents/narratives about the school's goals and accomplishments. Having a flow of simple, promotional information available would make it easier to introduce and promote the school to my contacts.</b>  - <b>Brochure</b> - <b>One-pager</b> - <b>Newsletter</b>  <b>I'll be glad to help (though I do not have an affluent contacts list).</b>

<b>Governance Committee Report</b>	<b>Board Action</b>	<b>Owner</b>	<b>Time</b>
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A. Committee Update & Next Steps	Providing Information	Joseph Williams	10 min
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Questions I don't want to forget....	Thoughts/Ideas I would like to add...
<p>The STRIVE Committees are listed below.</p> <ol style="list-style-type: none"> <li>1. How can we get more people engaged and on a committee:               <ol style="list-style-type: none"> <li>a. Finance Committee</li> <li>b. Governance Committee</li> <li>c. Development Committee</li> <li>d. Academic Committee</li> <li>e. Facility Adhoc Committee</li> <li>f. Recruitment Adhoc Committee</li> </ol> </li> <li>2. Who can lead each committee?</li> <li>3. When are some key goals of each committee?</li> <li>4. When could each committee meet? Frequency?</li> </ol>	<p><b>Where is there a lack of participation on the Committees?</b></p>

Academic Committee Report	Board Action	Owner	Time
A. School Academic Goals	Providing Information	LaKendra	20 min
B. Students Recruitment & Retention Update			
C. Staff Recruitment & Retention Update			

Questions I don't want to forget....	Thoughts/Ideas I would like to add...
<ol style="list-style-type: none"> <li>1. What questions do you have about our Academic goals, assessments, and/or plan?</li> <li>2. What ideas should we start with regarding recruitment?</li> <li>3. What are some ideas for staff recruitment and retention?</li> </ol>	<p><b>How can we compare STRIVE's academic accomplishments to those of Metro?</b></p> <p align="center">- <b>We didn't have assessments last year, so there was no data for any schools to compare to Metro. Our first assessment data will be at the end of this year. Metro is moving to using the MAP assessment, so we will two assessments to compare at the end of this year.</b></p> <p><b>Are there programs that we could offer that would give STRIVE a competitive advantage over the Metro schools?</b></p> <p align="center">- <b>Honestly, our structured, safe and academically rigorous push is our selling point. They will always have more money and</b></p>

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	<b>resources for other programs because of their size and resources.</b>
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<b>Marketing/Recruitment Committee Report</b>	<b>Board Action</b>	<b>Owner</b>	<b>Time</b>
A. Students Recruitment & Retention Update		Thiru	
B. Marketing Update			

**IV. Executive Director Report**

**V. Adjournment**

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